

The Nuclear Industry Benevolent Fund

**ANNUAL REPORT AND  
FINANCIAL STATEMENTS  
YEAR ENDED - 30 JUNE 2016**

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

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# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## CHAIRMANS REPORT

YEAR ENDED 30 JUNE 2016

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### CHAIRMAN'S REPORT

In the last twelve months the Fund has moved forward with respect to a number of the objectives that we set ourselves. The process has not been that easy but we have been anxious to ensure that we only do, and commit to, the best way forward for the Fund. After a great deal of debate we have agreed the need to widen the scope of the Fund and to open our help to a wider body within all those parts of the industry that are nuclear related. The necessary Rule changes are with the Charity Commission for formal approval. As is generally the case, the "devil is in the detail" and the Staff are drawing up guidelines to help with determining eligibility for help. As the scope is expanded there will be a need for flexibility but with the overriding principle that the Fund is in existence to help those who require it. There is no guarantee that this initiative will bring in more applications for help but, in a situation that is evolving so rapidly, this is a very positive move.

The Trustees have been aware that the membership of the Board has decreased for a number of reasons and needed to be strengthened. I am most pleased to be able to report that new Trustees have been recruited some of whom have already made a significant contribution and others, who will join imminently, who will broaden our perspective in, I believe, a constructive and exciting way.

Next year the Fund, under a number of guises, will celebrate 60 years of helping people. We hope to use this opportunity to market the Fund to ensure that our presence is more widely known and our ability to help in times of need is more fully appreciated.

Fundamental change of this nature can be exciting but also daunting and involve a good deal of work. I would like to thank our three members of staff for their commitment and forward looking approach to all that we are trying to achieve. May I also thank our Trustees for their constructive comments and approach in all our meetings. Let us look forward to the next year trusting that we will be able to support many more people in their time of need.

  
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Gareth Beynon  
Chairman

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# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## LEGAL AND ADMINISTRATIVE INFORMATION

YEAR ENDED 30 JUNE 2016

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**Charity No:** 208729

**The Trustees:**

The Trustees who served the charity during the period were as follows:

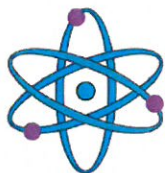
Gareth Beynon	Chairman
Paul Reilly	Vice Chairman
Elizabeth Mansfield	
Malcolm Andrew	
Michael Turner	
Jacqui Jackson	Retired 11 <sup>th</sup> May 2016
Colin Reid	
John Booth	
Stephen Frost	Treasurer
David West	Appointed 12 <sup>th</sup> November 2015

**Central Office:** Unit CU1, Warrington Business Park  
Long Lane  
Warrington  
Cheshire, WA2 8TX

**Bankers:** Barclays Bank plc.  
240 Whitechapel Road  
London E1 1BS

**Solicitors:** Hague Lambert  
131 King Street  
Knutsford  
Cheshire WA16 6EJ

**Investment Managers:** Rathbone Investment Management  
1 Curzon Street  
London W1J 5FB



The Nuclear Industry Benevolent Fund

Registered Charity No: 208729

The notes on pages 16 to 21 form part of these financial statements.

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# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2016

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### Introduction

The trustees present their report together with the financial statements of the charity for the year ended 30th June 2016. The financial statements have been prepared in accordance with the policies set out in Note 1 to the accounts and comply with the Charities Act 2011, and the Statement of Recommended Practice: Accounting and Reporting by Charities 2005.

### Structure, Governance and Management

The Nuclear Industry Benevolent Fund, formerly the UBA Benevolent Fund and previously the United Kingdom Atomic Energy Authority Benevolent Fund is a registered charity (No 208729) which was set up by the United Kingdom Atomic Energy Authority in 1957. Its activities are governed by its Rules and Constitution, which were introduced at that time. These have been updated as needed since then, the last update being in February 2014.

The trustees are those individuals who have been appointed to ensure that the charity carries out its purpose and objectives in accordance with its governing document and the law. They are appointed by the Committee of Management, and serve for a maximum of three years, after which period they may put themselves forward for reappointment for further periods of three years. There can be a minimum of 8 trustees, and a maximum of 14.

Trustee vacancies are filled by the Committee of Management. There is no formal training programme for new trustees. They are provided with a welcome pack, which includes a copy of the Rules and the latest Annual Report. If they require further advice, information or training on particular aspects of their duties, arrangements can be made for this on an ad hoc basis. New trustees are also invited to attend a meeting of the Cases Committee.

The Committee of Management normally meets twice a year, when the trustees agree the broad strategy for the Fund, and general guidance on grant/loan making, investment, staffing policy, reserves and risk management, for its sub-committees.

The Committee has set up a number of sub-committees to oversee the more detailed implementation of policy and to make recommendations to the Committee. Individual trustees are appointed to these sub-committees and the membership is reviewed annually.

The Cases Committee meets five times a year, to consider grants and loans. The Investment sub-committee meets once or twice a year as required, and agrees the investment policy with the Fund's investment managers. It monitors returns on the investments, and agrees changes of strategy with the managers as needed. The Publicity sub-committee meets on an ad hoc basis, when required.

The administration of the Fund is delegated to the Fund Secretary. The Fund Secretary, who is not a trustee, is a member of the Committee of Management, Cases Committee and Investment Sub-Committee. She reports to the Chairman.

Due to the size of the charity and small number of employees the charity does not have a separate remuneration committee. The remuneration of the employees of the charity is reviewed annually by the Committee of Management.

# **THE NUCLEAR INDUSTRY BENEVOLENT FUND**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 30 JUNE 2016**

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### **Applications to the Fund**

The initial contact for applicants is normally directed to the Fund office. To assist in dealing with applications there is a small network of Local Representatives located throughout the country. Where possible, they visit applicants to obtain the information necessary for the Cases Committee to reach the appropriate decision. In areas where we do not have a Representative, postal applications are used to gather the necessary information.

Occasionally, we receive applications from other charities on behalf of individuals who are eligible to apply to more than one charity. These tend to include all the facts included on our own forms together with observations by that charity's representative. Similarly, if we can identify another charity to which an applicant could apply, we advise him/her to approach them directly. In such cases the two charities will often work together, sharing the cost of the assistance awarded.

### **Other Organisations and Funds**

Networking with other similar funds continues to be extremely useful. It is helpful to have the opportunity to discuss matters such as Standards, demand for assistance, publicity methods and recruitment matters etc. This is made easier by the Fund's membership of the Association of Charitable Organisations (ACO). Not only is this a valuable source of information on benefits, it also has a wide knowledge of other funds and how they operate.

It brings to light similarities and differences in the way charities function, all of which is extremely useful in formulating policy. Through it we are able to contact other similar funds. It also has a website listing all members and therefore is a point of contact for potential beneficiaries, which is particularly important in view of the need to reach as many eligible people as possible.

### **Objectives and Activities**

The Object of the Fund, as stated in the Rules and Constitution, is the relief of poverty among past, present and future members of staff of the United Kingdom Atomic Energy Authority, British Nuclear Fuels plc and Amersham International plc or any successor company or organisation to which has been transferred and which is carrying on the undertaking or part of the undertaking previously carried on by the Authority, British Nuclear Fuels plc or Amersham International plc, and the families and dependants of such staff.



# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2016

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### **Public Benefit**

The trustees review the Fund's objectives and activities on a regular basis and confirm that in doing so they have complied with the duty under section 4 of the Charities Act 2011, to have regard to the Public Benefit guidance published by the Charity Commission.

The sole aim of the Fund is the relief of poverty, which is clearly recognised in the guidance as a potential Public Benefit, subject to compliance with the principles which are laid down. The Fund relieves poverty in tangible form by giving assistance in the form of grants and loans, as summarised in detail elsewhere in this Report. Of equal importance is the significant level of advice which the Fund provides to applicants with financial problems.

The objectives of the Fund limit benefit to a section of the public, being present and past employees of the three organisations mentioned above and successors to their undertakings, and dependants of those employees. The trustees consider that limitation to this significant class of people is reasonable and relevant. As noted at the beginning of this Report, it is estimated that there are over 50,000 current and ex-employees, plus their dependants, eligible to seek assistance from the Fund.

There is no further restriction on the opportunity to benefit. Because of the continuing proliferation of employers who are carrying on parts of the undertakings of the named organisations, the trustees make every effort to maintain and continually revise a record of such employers, for reference on receiving requests for assistance, to ensure as far as possible that no eligible person is excluded. No fee is charged for access to any benefit.

The trustees are not aware of any detriment arising from the activities of the Fund, which would need to be offset against the benefit. The trustees therefore consider that the Fund fully complies with the principles laid down in the Commission's guidance on Public Benefit.

### **Grant and Loan Making Policy**

The Cases Committee considers requests for financial assistance from current and ex-employees. Requests may also come from the families or dependants of those employees.

The Cases Committee establishes that the applicant is eligible for assistance, and then considers his/her financial position. Having regard to guidelines approved by the Committee of Management, the Cases Committee decides whether or not assistance would be appropriate. If so, help can be given in the form of a one-off grant for a particular requirement, or a regular grant that continues until the circumstances

improve. Alternatively, the Committee may offer an interest free loan to be charged against property, or repaid when circumstances improve. In most circumstances, the Fund is also able to offer advice on how the individual's situation can be improved, and in some cases, this is all that is required.

# **THE NUCLEAR INDUSTRY BENEVOLENT FUND**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 30 JUNE 2016**

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### **Achievements and Performance**

The Fund made grants and allowances to beneficiaries of £53,593, a decrease of £13,582 compared to the previous year. The trustees remain concerned that the existence of the Fund is not widely known amongst both serving and ex-employees and is renewing its efforts to publicise the Fund's existence. We continue to use the resources already available to us and are also looking at new initiatives such as social networking sites to publicise the Fund. Because of the fragmentation of the original eligible companies, it has been agreed that going forward, the Fund should widen its eligibility criteria. Steps have been taken to open up the Fund to the wider nuclear industry.

### **Fund Assistance**

Of £53,593 given in grants this year, the largest one-off grant given to one beneficiary was for £5,440. As well as one-off grants there are beneficiaries who receive regular assistance.

### **Loans**

£11,713 has been given in interest-free loans this year. Loans are given for a variety of reasons, for example from living expenses to essential household repairs. There are occasions when the beneficiary has sufficient funds for normal day to day expenses, but lacks capital for essential items. A repayment loan is only given when a recipient can afford to repay it without this causing hardship. When this is not the case and the beneficiary is a home owner, the loan can be set against the property, in which case it only becomes repayable when the beneficiary dies or disposes of the property. This year the largest loan given for a one-off item was for £2,158 for essential roof repairs.

The trustees are conscious that beneficiaries can become reliant upon the Fund. To try to avoid this anyone receiving regular assistance is reviewed periodically. The Fund works with the beneficiary to try to introduce changes to their lifestyle in order to reduce the reliance.



# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2016

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### Monitoring Achievement

Since the Fund can only respond to the requests it receives, and can only give assistance when the applicant's circumstances merit help, it is not possible to set performance targets in relation to its charitable activities.

However, this year the Fund did set itself three targets relating to other activities:

- Continue to publicise the Fund's activities in the most appropriate way
- Consider opening up the eligibility to include the wider nuclear industry
- Continue networking with other charities and agencies to look at new ways of publicising the Fund and monitoring best practice within the charity sector.

The results of these activities have been:

- Ongoing publicity exercises have continued
- Trustees have agreed to change the object of the Fund to include the wider nuclear industry and seek the Charity Commissions approval to do this
- Fund staff continue to attend quarterly meetings of the ACO Grant Making Forum (North) and the North West Charity Officers Meetings

### Financial Review

In 2015/2016, the Fund's capital decreased by £69,259. This compares to an increase of £24,106 in the prior year. This was the result of having lower income than the previous year, offset by higher payments to beneficiaries, but with some reduction in administration costs. However, the value of investments rose during the year, the net result being an increase in the total funds available at the end of the year.

During the year, the Fund's incoming resources amounted to £60,543. Of this, staff and pensioners of its supporting organisations contributed £5,554, and the trustees gratefully acknowledge this continuing support.

Investment income was £54,989 for the year, an increase of £2,148 compared to the previous year.

The Fund made grants and allowances to beneficiaries of £53,593, a decrease of £13,582 on the previous year.

One loan was written off in the year, and there was a £5,000 decrease in the level of the existing provision for future write off of loans. Administration costs were £100,944 showing a decrease of £4,034 compared to the previous year.

Total gain on investments, realised and unrealised, during the year, were £45,222 compared with £155,130 in the previous year.

After taking account of the investment managers' fees, there was a decrease in funds of £69,259 during the year, compared with an increase of £24,106 in the previous year.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2016

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Total Charity funds, i.e. the accumulated excess of resources available, and investment funds generated since the Benevolent Fund was established, stood at £3,054,214 at 30 June 2016. This was represented mainly by investments with a market value of £2,897,797, cash on short term deposit of £61,810 and loans of £121,495. Of these, £102,712 were long term, mainly secured by charges against properties, and £18,783 were due to be repaid, mainly by instalments. There was a provision of £20,000 against possible non-payment of loans.

### Investment Policy

The Rules and Constitution of the Fund give the trustees authority to invest funds which are surplus to existing requirements in accordance with the powers conferred on trustees by sections 3 and 8 of the Trustee Act 2000. The trustees have appointed Rathbone Investment Management as the Fund's investment managers. In managing the investment portfolio Rathbones are required to take account of the social, environmental and ethical requirements as laid down from time to time by the Charity

In the current year, the trustees continued their existing policy of obtaining a satisfactory return on the Fund's investments, consistent with holding a prudently managed portfolio.

The trustees had previously agreed a policy of disposing of equity shares in favour of unit trusts, and the Fund now has no direct equity share holdings.

### Investment Performance

At the beginning of the year, investment funds under management stood at £2,925,770 including cash on deposit. By 30 June 2016, this had reduced by £27,973 to £2,897,797.

Investment income generated during the year was £54,989.

For the coming year, our investment managers intend to maintain the existing exposure to international markets, particularly the US, seeking to preserve income and capital growth, with a moderate level of risk. They remain of the view that while gilts look expensive, they continue to provide a safe haven during the continuing uncertainty regarding the global economy. They also consider that high quality corporate bonds continue to offer good value with attractive yields in excess of inflation.

### Commitments

No expenditure commitments have been made of more than twelve months from the date of the Balance Sheet.

### Plans for the Future

Next year the work will:

- Open up the Fund to the wider nuclear industry
- Consider new ways to publicise the Fund within the current and wider nuclear industry, using external expertise where necessary
- Utilise the Fund's 60<sup>th</sup> Anniversary as a unique opportunity to raise the profile of the Fund
- Recruit a minimum of 2 new Trustees.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2016

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### **Risk Management**

The trustees have assessed the major risks to which the charity is exposed, and have introduced measures to minimise the possible effects of those risks. The trustees have also arranged for the position to be kept under constant review.

### **Reserves Policy**

The Fund currently has reserves of £3,054,214. The trustees have considered the need to hold reserves at this level, having regard to the following factors.

- In recent years the Fund's net outgoing resources have been in deficit. This deficit is expected to increase considerably in the future.
- Given the uncertainties facing the nuclear industry, it is probable that there will be greater calls on the Fund's resources in the coming years.
- The level of reserves at any time is reliant on the position of the stock markets, which is largely outside the control of the trustees.

Taking account of these factors, the trustees are of the opinion that it is prudent to hold reserves at the current level, but will reconsider this policy if there are any major changes to the Fund's situation in the future.

### **Plans for the Future**

Next year the Fund will:

- Continue to publicise the Fund's activities in the most appropriate way
- Consider opening up eligibility to include the wider nuclear industry
- Continue networking with other charities and agencies to look at new ways of publicising the Fund and monitoring best practice within the charity sector.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2016

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### Responsibilities of the Trustees

The trustees are responsible for the preparing a Trustees annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Policies).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from other jurisdictions.

Except as stated in Note 2 of the Accounts on page 18, none of the trustees or their close relatives had any material arrangements with the Fund. Only legitimate travel and subsistence have been reimbursed.

Registered office:

Unit CU1, Warrington Business Park  
Long Lane  
Warrington  
Cheshire, WA2 8TX

Signed by order of the Trustees

*G. Beynon*

Gareth Beynon  
Chairman

Approved by the Trustees on the *5th April 2017*

The notes on pages 16 to 21 form part of these financial statements.

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**THE NUCLEAR INDUSTRY BENEVOLENT FUND**  
**INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF**  
**THE NUCLEAR INDUSTRY BENEVOLENT FUND**  
**YEAR ENDED 30 JUNE 2016**

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I report on the accounts of the charity for the year ended 30 June 2016 which are on pages 14 to 22.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

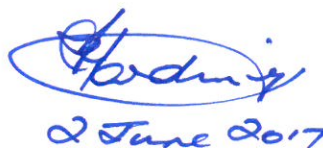
(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met ; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Independent examiner**

S Harding FCA



HardingRedmans  
Chartered Accountants  
Bridge House  
Court Road  
Swanage, BH19 1DX

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 JUNE 2016

		<b>Total Funds Unrestricted 2016 £</b>	<i>Total Funds Unrestricted 2015 £</i>
	<b>Note</b>		
<b>INCOMING RESOURCES</b>			
Income and endowments from:			
Donations Received		<b>5,554</b>	<i>2,056</i>
Investment income	<b>3</b>	<b>54,989</b>	<i>52,841</i>
<b>TOTAL INCOMING RESOURCES</b>		<b>60,543</b>	<i>54,897</i>
<b>RESOURCES EXPENDED</b>			
Investment Management Costs	<b>4</b>	<b>(20,487)</b>	<i>(13,768)</i>
Grants and Allowances	<b>6</b>	<b>(53,593)</b>	<i>(67,175)</i>
Support Costs	<b>6</b>	<b>(83,568)</b>	<i>(84,754)</i>
Cost of Charitable Activities		<b>(157,648)</b>	<i>(165,697)</i>
Governance Costs	<b>7</b>	<b>(17,376)</b>	<i>(20,224)</i>
<b>TOTAL RESOURCES EXPENDED</b>		<b>(175,024)</b>	<i>(185,921)</i>
<b>NET (OUTGOING)/INCOMING RESOURCES BEFORE INVESTMENTS GAINS/(LOSSES)</b>		<b>(114,481)</b>	<i>(131,024)</i>
<b>OTHER RECOGNISED GAINS/(LOSSES)</b>			
Gains and losses on revaluation of investment assets for the charity's own use		<b>45,222</b>	<i>155,130</i>
<b>NET MOVEMENTS IN FUNDS</b>		<b>(69,259)</b>	<i>24,106</i>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		<b>3,123,473</b>	<i>3,099,367</i>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>3,054,214</b>	<i>3,123,473</i>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

All funds are unrestricted.

The notes on pages 16 to 21 form part of these financial statements.



# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## BALANCE SHEET

30 JUNE 2016

	Note	2016 £	2015 £
<b>FIXED ASSETS</b>			
Investments	10	2,897,797	2,925,770
<b>CURRENT ASSETS</b>			
Loans	12	121,495	131,081
Provision for write-off of loans	13	(20,000)	(25,000)
Debtors	14	2,926	195
Short Term Deposits		61,810	104,095
		166,231	210,371
<b>LESS CURRENT LIABILITIES</b>			
Sundry Creditors	15	(9,814)	(12,668)
<b>NET CURRENT ASSETS</b>		156,417	197,703
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		3,054,214	3,123,473
<b>NET ASSETS</b>		3,054,214	3,123,473
<b>FUNDS</b>			
Unrestricted	16	3,054,214	3,123,473

The financial statements were approved by the trustees on the 5th April 2017 and were signed on their behalf by:

G. Beynon

Mr G Beynon

CHAIRMAN

The notes on pages 16 to 21 form part of these financial statements.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

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### 1. ACCOUNTING POLICIES

#### **Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) and the Charities Act 2011 and applicable regulations.

#### **Funds Structure**

The charity funds consist of accumulated unrestricted funds which the trustees are free to use for any purpose in the furtherance of the charity's objectives of relieving poverty amongst the past, present and future members of staff of the United Kingdom Atomic Energy Authority, British Nuclear Fuels plc and Amersham International plc, or any successor company or organisation to which has been transferred and which is carrying on the undertaking previously carried on by United Kingdom Atomic Energy Authority, British Nuclear Fuels plc and Amersham International plc and the families and dependants of such staff.

#### **Income Recognition**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations, are recognised when the Trust has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

#### **Expenditure Recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated or apportioned to the applicable expenditure headings.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

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Grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the one-year or multi-year grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the Trust.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

The provision for a multi-year grant is recognised at its present value where settlement is due over more than one year from the date of the award, there are no unfulfilled performance conditions under the control of the Trust that would permit the Trust to avoid making the future payment(s), settlement is probable and the effect of discounting is material. The discount rate used is the average rate of investment yield in the year in which the grant award is made. This discount rate is regarded by the trustees as providing the most current available estimate of the opportunity cost of money reflecting the time value of money to the Trust.

### **Irrecoverable VAT**

The Fund is a registered charity and is not able to recover VAT charged on its expended resources. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

### **Allocation of overheads and support costs**

Overheads and support costs have been allocated first between charitable activity and governance. Overheads and support costs relating to charitable activities have been apportioned based on the number of requests for financial assistance received in the year. The allocation of overheads and support costs is analysed in note 5.

### **Cost of generating funds**

The cost of generating funds consist solely of investment management fees.

### **Charitable activities**

Costs of charitable activities include grants and awards made, plus repayable loans converted to grants during the year, and an apportionment of overhead and support costs as shown in note 6.

### **Governance costs**

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to independent examination compliance and legal fees together with an apportionment of overhead and support costs.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

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### Tangible fixed assets

The Fund does not hold any tangible fixed assets. Any expended resources on minor items of office equipment are written off to administrative costs as incurred.

### Fixed asset investments

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

### Realised gains and losses

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and purchase price. Unrealised gains and losses are calculated as the difference between market value at the end of the year and the opening market value or purchase price if later. Realised and unrealised gains and losses are not separated in the statement of financial activities.

## 2. RELATED PARTY TRANSACTION AND TRUSTEE REMUNERATION

Trustees received no emoluments for their services in the year (2015 £nil).

During the year, £2,592 was reimbursed for travel & accommodation costs to 7 trustees (2015: £2,209 for 7 trustees).

During the year the charity paid fees totally £8,820 (2015:£11,045) to Frost and Company Chartered Accountants, a business in which Mr S Frost, a Trustee, is a partner. These fees were for accountancy services under normal commercial terms.

The above fees are settled by monthly standing order, the balance at the year end was £2,732 in advance (2015: £1,711 in arrears)

## 3. INVESTMENT INCOME

	<b>Total Funds</b>	<i>Total Funds</i>
	<b>2016</b>	<i>2015</i>
	<b>£</b>	<i>£</i>
Dividends – UK Equities and funds	<b>54,302</b>	<i>51,189</i>
Interest – UK fixed interest securities and bonds	<b>675</b>	<i>38</i>
Renewal Commissions received	<b>-</b>	<i>1,571</i>
Interest on cash deposits	<b>12</b>	<i>43</i>
	<b>54,989</b>	<i>52,841</i>

Renewal Commissions received last year represent amounts paid by fund managers for “repeat business”. Our investment managers try to avoid such arrangements, but where they are received they are passed on to the client. Small sums are given to charity, so some part of the £1,571 received may not directly relate to our transactions.

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

### 4. INVESTMENT MANAGEMENT COSTS

	<b>Total Funds</b>	<i>Total Funds</i>
	<b>2016</b>	<i>2015</i>
	<b>£</b>	<i>£</i>
Investment Management Fees	<b><u>20,487</u></b>	<i><u>13,768</u></i>

### 5. ALLOCATION OF SUPPORT COSTS AND OVERHEADS

<b>Cost Type</b>	<b>Total Allocated</b>	<b>Governance</b>	<b>Charitable</b>	<b>Total Allocated</b>
	<b>2016</b>		<b>Activities</b>	<b>2015</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Rent	8,524		8,524	7,762
Water Rates	163		163	188
General Rates	477		477	459
Electricity	258		258	346
Trustees Expenses	2,592	864	1,728	2,209
Staff Travel Expenses	2,219		2,219	2,131
Printing	418		418	561
Postage	1,945		1,945	1,139
Promotion	247		247	196
Office Stationery	191		191	524
Telephone	1,926		1,926	1,958
Office Equipment Maintenance	1,186		1,186	1,286
Computer Equipment	-		-	2,335
Repairs & Renewals	150		150	79
Premises Expenses	180		180	135
Insurance	887		887	818
Sundry Expenses	229		229	31
Bank Charges	220		220	282
Staff Salaries	65,001	6,500	58,501	63,906
Employers National Insurance	3,548	355	3,193	3,047
Employer's Pensions	1,372	137	1,235	-
Legal Fees	2,193		2,193	817
Accountancy Fees	8,820	8,820	-	11,045
Independent Examiners Fees	700	700	-	500
Treasurer's Costs	-	-	-	4,993
Subscriptions	367		367	240
Staff Welfare	427		427	582
Loans written-off	1,704		1,704	2,409
Adjustment to loan provision	(5,000)		(5,000)	(5,000)
	<b><u>100,944</u></b>	<b><u>17,376</u></b>	<b><u>83,568</u></b>	<b><u>104,978</u></b>

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

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### 6. ANALYSIS OF CHARITABLE EXPENDITURE

	<b>Total Funds</b>	<i>Total Funds</i>
	<b>2016</b>	<i>2015</i>
	<b>£</b>	<i>£</i>
Grants and Awards	<b>53,593</b>	<i>67,175</i>
Support Costs	<b>83,568</b>	<i>84,754</i>
	<b><u>137,161</u></b>	<i><u>151,929</u></i>

### 7. ANALYSIS OF GOVERNANCE COSTS

	<b>Total Funds</b>	<i>Total Funds</i>
	<b>2016</b>	<i>2015</i>
	<b>£</b>	<i>£</i>
Staff Costs	<b>6,992</b>	<i>6,695</i>
Treasurer's Costs	<b>-</b>	<i>1,248</i>
Trustees Expenses	<b>864</b>	<i>736</i>
Accountant's Remuneration	<b>8,820</b>	<i>11,045</i>
Independent Examination Fees	<b>700</b>	<i>500</i>
	<b><u>17,376</u></b>	<i><u>20,224</u></i>

### 8. ANALYSIS OF STAFF COSTS & PENSIONS

	<b>Total Funds</b>	<i>Total Funds</i>
	<b>2016</b>	<i>2015</i>
	<b>£</b>	<i>£</i>
Salaries	<b>65,001</b>	<i>63,906</i>
Employers National Insurance	<b>3,548</b>	<i>3,047</i>
Employers Pensions	<b>1,372</b>	<i>-</i>
	<b><u>69,921</u></b>	<i><u>66,953</u></i>

The number of staff employed during the year was 3 (2015: 3). The number of full time equivalent employees during the year was 2 (2015: 2). All employment time is involved in providing either support to the governance of the charity or support services to charity activities.

No employee had emoluments in excess of £60,000 (2015: nil)

All staff belong to a defined contributions pension scheme. The pension funds are totally independent of the charity. All pension costs are included in the accounts.

### 9. ACCOUNTANT'S REMUNERATION

The accountant's remuneration (note 7) consisted solely of accountancy fees; no other services were provided during the year.



# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

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### 10. MOVEMENT IN FIXED ASSET INVESTMENTS

Quoted Investments	2016 £	2015 £
Market value at beginning of the year	2,925,770	2,900,528
Additions at cost	1,479,719	688,353
Disposal proceeds	(1,552,914)	(818,241)
Realised and Unrealised Gains	45,222	155,130
	<u>2,897,797</u>	<u>2,925,770</u>
Historical cost at the end of the year	2,540,061	2,294,266

### 11. ANALYSIS OF CURRENT ASSETS

	2016 £	2015 £
Loans to beneficiaries against property	102,712	109,300
Loans to beneficiaries repayable	18,783	21,781
Less provision for write-off of loans	(20,000)	(25,000)
	<u>101,495</u>	<u>106,081</u>
Other debtors	2,926	195
	<u>104,421</u>	<u>106,276</u>

### 12. LOANS

Loans are made on an interest free basis. Those to serving staff and to pensioners are normally covered by an arrangement for repayments to be deducted from pay or from pension. Other loans are normally covered by an agreement for repayment on death or on the sale of the beneficiary's property, whichever is sooner. Significant loans against property are protected by a legal charge, and registered with the land registry.

Some loans are given based on an anticipated change in the beneficiary's circumstances that will allow repayment to be made. These loans are converted to grants if the trustees consider subsequently that the anticipated change will not take place. Loans are written off if trustees consider that the amount outstanding is irrecoverable, and a provision for write off is made if there is sufficient doubt that the amount outstanding will be repaid.

During 2016, three loans were converted to grants (2015: One), one loan was converted from a loan against property to a repayable loan (2015: nil), and one loan was partly and one completely written off in the statement of financial activity (2015: nil).

# THE NUCLEAR INDUSTRY BENEVOLENT FUND

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 JUNE 2016

### 12. LOANS - continued

The movement on the loans balance during the year was as follows:

	2016 £	2015 £
Balance outstanding at beginning of the year	131,081	158,326
New loans advanced	11,713	11,892
Loan repayments	(19,595)	(32,062)
Loans converted to grants	-	(4,666)
Loans written off	(1,704)	(2,409)
Loans written off against provision	-	-
	<u>121,495</u>	<u>131,081</u>

### 13. PROVISION FOR WRITE OFF OF LOANS

The provision stands at £20,000 at the end of the year (2015: £25,000), representing 16.5% of the total value of loans outstanding (2015: 19.1%). The trustees consider it would be prudent to retain it at this level at present, having regard to the age of many of the loans, and the financial difficulties faced by many of our beneficiaries.

### 14. DEBTORS

Included in debtors is a balance of £2,926 (2015: £195) which relates to prepayments of insurance, ACO membership fees and accountancy fees.

### 15. ANALYSIS OF CURRENT LIABILITIES

	2016 £	2015 £
Trade Creditors	42	1,773
Accruals	3,365	3,825
PAYE	939	910
Other Creditors	5,455	5,493
Company Credit Card	13	667
	<u>9,814</u>	<u>12,668</u>

### 16. ANALYSIS OF CHARITABLE FUNDS

	2016 £	2015 £
<b>UNRESTRICTED FUNDS</b>		
Balance brought forward	3,123,473	3,099,367
Incoming Resources	60,543	54,897
Resources Expended	(175,024)	(185,921)
Gains and Losses	45,222	155,130
	<u>3,054,214</u>	<u>3,123,473</u>